



**Piedmont Soil and Water Conservation District
Board of Directors Meeting Minutes - Farmville, Virginia
May 27, 2025, 11:00 a.m.**

Board Members Present:

Larkin Moyer –Director, Amelia County / Chairman
Ricky Rash – Director, Nottoway County /Vice Chairman
Horace Adams –Director, Prince Edward County / Secretary
Charles “Chuck” Arnason –Director, Nottoway County / Treasurer
Jennifer Morris – Director, Amelia County
Juan Whittington – Appointed At-Large Director, Amelia County
Mackenzie Gunn – Appointed VCE Director, Amelia County & VCE ANR agent

Board Members, Staff & Partners Absent:

Dr. James Gates, Jr.- Director, Prince Edward County
Dr. Kathy Gee - Associate Director, Nottoway County
Erin Small – Associate Director, VCE ANR Agent Prince Edward County
Tara Ciavarella - NRCS District Conservationist, Amelia
Jeremy Evans - NRCS District Conservationist, Nottoway/Farmville
Claire Helmke – Farm Bill Biologist, Quail Forever

PSWCD Staff Present:

Kelly Atkinson – Education Specialist
Kevin Dunn – Senior Conservation Specialist
Deanna Fehrer - District Manager
Tyler Smith – Conservation Technician
Paula Totten – Assistant District Manager
Charlie Wootton – Senior Conservation Specialist

Partners Present:

Denney Collins - Conservation District Coordinator, Dept. Conservation & Recreation
Cristy Cook - Farm Service Agency, County Executive Director
A.J. Austin – Farm Service Agency, Program Tech (CED trainee)

Visitors Present:

Adam M. Davis, Longwood University

CALL TO ORDER & WELCOME

A regular meeting of the Piedmont SWCD Board of Directors was held at the Prince Edward County Agriculture building on Tuesday, May 27, 2025. Chairman Moyer welcomed everyone and called the meeting to order at 11:11. A quorum was present. No additions to the agenda were recorded.

SECRETARY’S REPORT

On a motion by Mr. Arnason, seconded by Mr. Adams and carried by unanimous vote, the Board approved the April 22, 2025, minutes as presented.

TREASURER’S REPORT

On a motion by Mr. Arnason, seconded by Ms. Morris and carried by unanimous vote, the Board accepted the April 2025 Treasurer’s Report as presented to be filed for audit.

CONSERVATION COMMITTEE

Mr. Dunn presented the conservation report for conservation plans and agronomic practices.

On a motion by Mr. Rash, seconded by Mr. Whittington and carried by unanimous vote, the Board approved the following conservation plans:

Conservation Plans: (2)

VACS

Ann Amy Zach LLC (CP 5-25-0017)
Kelsey R Redman (CP 5-25-0018)II

On a motion by Ms. Morris, seconded by Ms. Rash and carried by unanimous vote, the Board approved the following FY25 VACS cancellation of 2024 NM Carryover Practices not completed (CB \$21,431.60) and OCB (\$6,470.20)

Agronomic

C.Bay							
Triple Ridge Farm LLC		NM-5N	05-24-0020	586869	50	Acres	\$460.00
John	Ashman	NM-3C	05-24-0021	586865	382.5	Acres	\$2,295.00
Frank	Clowdis	NM-3C	05-24-0032	586894	68.2	Acres	\$409.20
James	Schenck	NM-3C	05-24-0033	586897	31.5	Acres	\$189.00
David	Lewis	NM-3C	05-24-0037	586904	35.3	Acres	\$211.80
Anthony	Lewis	NM-3C	05-24-0038	586905	35.3	Acres	\$211.80
Nicholas	Moody	NM-5P	05-24-0053	586903	122.4	Acres	\$979.20
Triple R Dairy, LLC.		NM-5N	05-24-0054	587904	150	Acres	\$1,296.00
Shepherd Grain Farms L.L.C		NM-3C	05-24-0055	586908	302.7	Acres	\$1,816.20
Jon	Ranck	NM-5N	05-24-0057	586875	108.8	Acres	\$870.40
Collin	Wolfe	NM-5N	05-24-0059	586898	35	Acres	\$328.00
George	Toth	NM-3C	05-24-0064	586887	152.9	Acres	\$917.40
Ameva Farm	Kerr	NM-5N	05-24-0067	586851	244.4	Acres	\$2,135.00
	Goode	NM-3C	05-24-0072	586888	30	Acres	\$216.00
Fox Den Farms LLC		NM-3C	05-24-0074	586890	47	Acres	\$282.00
Richlands Dairy Farm		NM-3C	05-24-0076	586895	103.5	Acres	\$621.00
Boot Hill Dairy LLC		NM-3C	05-24-0077	586881	437	Acres	\$2,622.00
Boot Hill Dairy LLC		NM-5N	05-24-0077	586882	334	Acres	\$2,876.00
Poor House Dairy LLC		NM-3C	05-24-0079	586878	131.4	Acres	\$788.40
Poor House Dairy LLC		NM-5N	05-24-0079	586879	221.9	Acres	\$1,907.20
OCB							
Harrison	Moody	NM-5N	05-24-0052	587911	28.9	Acres	\$231.20
Harrison	Moody	NM-5P	05-24-0052	587912	296.5	Acres	\$2,372.00
Nicholas	Moody	NM-5N	05-24-0053	586902	27	Acres	\$216.00
Nicholas	Moody	NM-5P	05-24-0053	587909	27	Acres	\$216.00
Shepherd Grain Farms L.L.C		NM-3C	05-24-0055	587906	572.5	Acres	\$3,435.00

On a motion by Ms. Morris, seconded by Ms. Rash and carried by unanimous vote with Mr. Moyer leaving the room, the Board approved the following FY25 VACS cancellation of 2024 NM Carryover Practices not completed (CB \$4,744.00)

C.Bay							
Oakmulgee Dairy Farm		NM-5N	05-24-0011	538428	440	Acres	\$3,784.00
Oakmulgee Dairy Farm		NM-3C	05-24-0011	586889	160	Acres	\$960.00

On a motion by Mr. Arnason, seconded by Mr. Adams and carried by unanimous vote with Mr. Moyer leaving the room, the Board approved the approval of the following FY25 VACS contracts (CB \$4,754.00)

Participant	Contract#	BMP_ID	Practice	Ac	Cost Share
C.Bay					
Oakmulgee Dairy Farm	05-25-0023	657640	NM-3C	331	\$1,986.00
Oakmulgee Dairy Farm	05-25-0023	657641	NM-5N	322	\$2,768.00

On a motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (CB \$35,464.60) and OCB (\$6,948.40):

Participant	Contract#	BMP_ID	Practice	Ac	Cost Share
C.Bay					
Woodville Farm Inc	05-25-0057	657274	NM-3C	137.6	\$825.60
James R. Austin, Jr.	05-25-0032	657644	NM-3C	49.1	\$294.60
Dexter Jones	05-25-0073	657645	NM-1A	343.7	\$687.40
Dexter Jones	05-25-0073	657646	NM-3C	60.7	\$364.20
George G Toth	05-25-0051	657647	NM-3C	115.8	\$694.80
John P. Shepherd	05-25-0027	657649	NM-3C	532.3	\$3,193.80
Nicholas Moody	05-25-0034	657651	NM-3C	140	\$840.00
Brian T Crowder	05-25-0085	657364	NM-1A	222.1	\$444.20
Dwayne D Moore	05-25-0050	657620	NM-3C	61	\$366.00
Dustin E Ashman	05-25-0103	657621	NM-1A	25.6	\$51.20
David Waldrop	05-25-0074	657622	NM-1A	25.2	\$50.20
Triple Ridge Farm LLC	05-25-0040	657623	NM-5N	80	\$736.00
White Oak Farms Inc,	05-25-0055	657624	NM-1A	125	\$250.00
John C Ashman	05-25-0041	657625	NM-1A	800.5	\$1,601.00
Ameva Farm, Jimmy Kerr	05-25-0059	657626	NM-1A	301.8	\$1,207.20
Collin Tyler Wolfe	05-25-0013	657627	NM-3C	180	\$1,080.00
Armistead Taylor Harvie	05-25-0084	657628	NM-3C	54.9	\$414.00
Charles A Allen	05-25-0099	657629	NM-1A	54.9	\$109.80
R. M. Watkins & Sons, Inc.	05-25-0022	657630	NM-3C	1485	\$8,910.00
R. M. Watkins & Sons, Inc.	05-25-0022	657631	NM-5N	507	\$4,356.00
Richlands Dairy Farm	05-25-0077	657632	NM-3C	144.5	\$939.00
Hoot Owl Hollow Farm,	05-25-0033	657634	NM-1A	918.8	\$1,837.60
Hoot Owl Hollow Farm,	05-25-0033	657633	NM-3C	318	\$1,908.00
Boot Hill Dairy LLC	05-25-0046	657635	NM-5N	50	\$460.00
Boot Hill Dairy LLC	05-25-0046	657636	NM-3C	143	\$858.00
Warehouse Crop & Cattle	05-25-0015	657637	NM-3C	260	\$1,620.00
James M Schenck	05-25-0052	657639	NM-3C	127.4	\$824.40
Linda Poore	05-25-0075	657642	NM-1A	139.3	\$268.60
Linda Poore	05-25-0075	657643	NM-3C	45.5	\$273.00
OCB					
Harrison Moody	05-25-0010	657002	NM-5P	267.6	\$2,140.80
John P. Shepherd	05-25-0027	657650	NM-3C	488	\$2,928.00
John P. Shepherd	05-25-0027	657648	NM-1A	939.8	\$1,879.60

Mr. Wootton presented the structural applications for approval.

On a motion by Mr. Rash, seconded by Mr. Adams and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (CB \$40,806.50).

VACS Program Structural Approvals**C.B.****Structural****Amelia County****Julius Griles**

05-25-0126 #657584

CCI-SL-6W Stream Exclusion w/ Wide Buffer Maintenance (6,700')

Estimated Cost \$9,875.00

Estimated Cost-Share \$9,875.00

Nottoway**Kelsey R Redman**

05-25-0124 (657451)

SL-6W Stream Exclusion with Wide Buffer (50'/10yr) (1,600', 2ac)

Estimated Cost \$22,170.00

Estimated Cost-Share \$21,061.50

Estimated Buffer Payment \$1,600.00

Total Estimated Cost Share \$22,651.50

Prince Edward County**Ann Amy Zach LLC**

05-25-0119 #657001

SL-7 Extension of Watering System (49.25 ac.)

Estimated Cost \$11,040.00

Estimated Cost-Share \$8,280.00

On a motion by Mr. Rash, seconded by Ms. Morris and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (OCB \$39,853.75).

OCB**Nottoway****Donald T Bracey**

05-25-0120 #657029

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (8565')

Estimated Cost \$13,206.25

Estimated Cost-Share \$13,206.25

05-25-0120 #657167

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (7368')

Estimated Cost \$10,960.00

Estimated Cost-Share \$10,960.00

Stuart A Rosenberg

05-25-0122 #657307

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (2250')

Estimated Cost \$ 4,812.50

Estimated Cost-Share \$ 4,812.50

05-25-0122 #657309

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (6700')

Estimated Cost \$ 10,875.00

Estimated Cost-Share \$ 10,875.00

Joseph B McMillian

05-25-0005 (589601)

SL-6W Stream Exclusion (Tax Credit Only)

Total Actual Cost \$26,177.60

Total Cost-Share \$23,006.38

Tax Credit Basis \$3,171.12

Tax Credit \$792.78

Mr. Smith presented the Septic applications for approval.

On a motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the following septic applications totaling \$540.00 Grant #16969 and \$225.00 Grant #16969 as presented:

Septic Approvals**Prince Edward Grant #16969**

Amanda Knight	RB-1 Residential Septic Pump-out	
05-25-0121 (657083)	Estimated Cost	\$450.00
	Estimated Cost Share (50%)	\$225.00

Geraloos Walton	RB-1 Residential Septic Pump-out	
05-25-0123 (657420)	Estimated Cost	\$450.00
	Estimated Cost Share (70%)	\$315.00

Flat Creek Grant #16970

Janet Hopkins	RB-1 Residential Septic Pump-out	
05-25-0125 (657556)	Estimated Cost	\$450.00
	Estimated Cost Share (50%)	\$225.00

On a motion by Mr. Rash, seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the PY 2026 VACS Secondary Considerations as presented.

Ms. Fehrer gave a summary of the James River Association - James River Buffer Program Agreement for Jan. 1, 2025 – Dec. 31, 2027. She stated that the agreement is similar to last year. PSWCD grant deliverable will be to support the JRA buffer program by recruiting landowners.

On a motion by Ms. Morris, seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the James River Association – Jame River Buffer Program Agreement as presented. (attached)

Ms. Fehrer suggested that the staff member who makes a referral that is successfully implemented be awarded the JRA incentive. The Board agreed. The grant is capped at \$4,456 with different levels of referrals as outlined in the grant.

FINANCE COMMITTEE – Chair Arnason

On a motion by Mr. Arnason, seconded by Mr. Whittington and carried by unanimous vote, the Board authorized adding Ms. Totten to the Truist and Bank of Benchmark bank accounts for signature authority as presented:

PLANNING

Mr. Moyer reviewed the plan of work for June. Ms. Fehrer stated that she and the staff would be working on end-of-year tasks.

On a motion by Mr. Adams, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted Haley Norton as an Associate Director representing Nottoway County and Fort Barfoot.

Ms. Norton previously served on the PSWCD Board as VCE agent. She is a Conservation Specialist at Fort Barfoot (Fort Pickett).

WATERSHED - Chair Arnason

On a motion by Mr. Arnason and seconded by Mr. Rash and carried by unanimous vote, the Board approved a change order for additional stone for the Bush #2 Repair in the amount of \$4,250.00.

Mr. Wootton presented a PowerPoint presentation to the Board showing the repairs at Bush #2.

Mr. Arnason reported that he, Mr. Wootton, Ms. Fehrer and Ms. Totten attended the Tabletop Exercise with Prince Edward County, DCR, DWR, State Police, and other local authorities. He stated that the exercise was a good

experience and helped other agencies understand how many dams the District maintains. Mr. Arnason stated that it was interesting to see how much storage capacity of each dam and when they would go to the different stages of emergency response.

Ms. Fehrer reported that spring mowing had started on the dams.

PERSONNEL COMMITTEE: - Chair Morris

On a motion by Ms. Morris, seconded by Mr. Rash and carried by unanimous vote, the Board accepted the April 22, 2025, Personnel Committee minutes as presented:

Ms. Morris reported the Personnel and Finance Committees met prior to the Board meeting to review policy changes.

LEGISLATIVE COMMITTEE - Chair Rash

Mr. Rash reported that the VASWCD was in the process of updating the Policy handbook. Scott Cameron had updated the language. He also stated that there are 100 House of Representatives up for election this year.

Mr. Rash announced that Ms. Fehrer had been nominated to the Southeast Region NACD Hall of Fame. She will be attending the meeting in Louisville, Kentucky in August. He stated she is recognized for work not only at the District but Statewide. Rash noted that all the staff at PSWCD are special.

Ms. Fehrer thanked Mr. Rash for his kind words and thanked the Board, Partners and staff for their support.

COMMUNICATION / EDUCATION – Chair Gunn

Ms. Atkinson reported that the State Envirothon held at Mary Washington University had 16 teams. She announced that Jamestown came in first and would be representing Virginia in Calgary Alberta, Canada in July.

Ms. Atkinson attended the Longwood Environmental Decision-Making class to see their final projects. She attended the Soil Health Training at Southern Piedmont Area Research and Education Center in Blackstone. Ms. Atkinson had presented all the scholarship awards at their school awards ceremonies. Ms. Atkinson reported that all three students who signed up for Youth Conservation Camp would be able to attend. She stated that she was working on a display for the Amelia County Fair, assisting with the Red Door Nature Camp.

Ms. Atkinson reported that the Amelia School Board approved funding for next year for the Meaningful Watershed Environmental Education program for 6 teachers.

DISTRICT MANAGER AND PARTNER AGENCY REPORTS

District Manager & Staff reports (Attached)

Ms. Totten reported that the staff had been busy working on end-of-year tasks. She stated that she and Ms. Fehrer had been working on updating policies and workload. Ms. Fehrer reported that she and Kevin spent a large amount of time on the NFWF grant for manure injection.

Department of Conservation and Recreation (Attached)

Ms. Collins reported that the District should have received their 4th quarter disbursement letter on May 9th and to expect the funds to reach the account in 30 days. She announced there were several trainings coming up. May 29th, Meeting Minutes Follow up, June 6th, Admin Training at Randolph Macon, June 12th & 17th VACS updates, July 8th & 24th PY CAS Virtual Training. Ms. Collins reported that the VASWCD quarterly meeting would be held on May 28th at the VA Farm Bureau in Goochland.

USDA-NRCS – Farmville & Amelia (Attached)

Farm Service Agency – Farmville (Attached)

Mr. Austin reported the FSA is working on general CRP signup. They are accepting offers until June 6, 2025. He stated that this applies to new offers and re-enrollments. Mr. Austin reported that offers will be accepted on a first-come, first-served basis.

Mr. Austin stated that FSA would be taking nominations for the 2025 County Committee Elections for LAA 1. He reported that Edward Glen is the current representative for that area. He stated that if anyone knows of someone interested in serving on the board to please nominate them.

Ms. Cook stated that if the CRP acreage ceiling is not met by June 6, 2025, there could be more signup batches. She reported that FSA was still working with NAP producers to report loss and submit acreage reports.

Virginia Cooperative Extension - Amelia & Prince Edward

Ms. Gunn reported that she was hosting a chicken processing workshop in Blacksburg with the goal of having one in this area later. She reported that most of her time is committed to working with the Amelia Cattleman's Association. She also reported that she just got back from a VALOR session in Southwestern Virginia where they visited farms in the area impacted by Helene, along with aquaponics farm, State Prison Camp 18 greenhouses and orchards used for education and rehabilitation.

ADJOURNMENT:

The meeting was adjourned at 12:32 pm.

ATTACHED DOCUMENTS:

Treasurer report; Staff & partner reports

Submitted By _____
Paula Totten, Piedmont SWCD Staff

Date: _____

Approved By _____
Horace Adams, Director / Secretary

Date: _____