



**Piedmont Soil and Water Conservation District
Board of Directors Meeting Minutes - Farmville, Virginia
May 27, 2025, 11:00 a.m.**

Board Members Present:

Larkin Moyer –Director, Amelia County / Chairman
Ricky Rash – Director, Nottoway County /Vice Chairman
Horace Adams –Director, Prince Edward County / Secretary
Charles “Chuck” Arnason –Director, Nottoway County / Treasurer
Jennifer Morris – Director, Amelia County
Juan Whittington – Appointed At-Large Director, Amelia County
Mackenzie Gunn – Appointed VCE Director, Amelia County & VCE ANR agent

Board Members, Staff & Partners Absent:

Dr. James Gates, Jr.- Director, Prince Edward County
Dr. Kathy Gee - Associate Director, Nottoway County
Erin Small – Associate Director, VCE ANR Agent Prince Edward County
Tara Ciavarella - NRCS District Conservationist, Amelia
Jeremy Evans - NRCS District Conservationist, Nottoway/Farmville
Claire Helmke – Farm Bill Biologist, Quail Forever

PSWCD Staff Present:

Kelly Atkinson – Education Specialist
Kevin Dunn – Senior Conservation Specialist
Deanna Fehrer - District Manager
Tyler Smith – Conservation Technician
Paula Totten – Assistant District Manager
Charlie Wootton – Senior Conservation Specialist

Partners Present:

Denney Collins - Conservation District Coordinator, Dept. Conservation & Recreation
Cristy Cook - Farm Service Agency, County Executive Director
A.J. Austin – Farm Service Agency, Program Tech (CED trainee)

Visitors Present:

Adam M. Davis, Longwood University

CALL TO ORDER & WELCOME

A regular meeting of the Piedmont SWCD Board of Directors was held at the Prince Edward County Agriculture building on Tuesday, May 27, 2025. Chairman Moyer welcomed everyone and called the meeting to order at 11:11. A quorum was present. No additions to the agenda were recorded.

SECRETARY’S REPORT

On a motion by Mr. Arnason, seconded by Mr. Adams and carried by unanimous vote, the Board approved the April 22, 2025, minutes as presented.

TREASURER’S REPORT

On a motion by Mr. Arnason, seconded by Ms. Morris and carried by unanimous vote, the Board accepted the April 2025 Treasurer’s Report as presented to be filed for audit.

CONSERVATION COMMITTEE

Mr. Dunn presented the conservation report for conservation plans and agronomic practices.

On a motion by Mr. Rash, seconded by Mr. Whittington and carried by unanimous vote, the Board approved the following conservation plans:

Conservation Plans: (2)**VACS**

Ann Amy Zach LLC (CP 5-25-0017)

Kelsey R Redman (CP 5-25-0018)II

On a motion by Ms. Morris, seconded by Ms. Rash and carried by unanimous vote, the Board approved the following FY25 VACS cancelation of 2024 NM Carryover Practices not completed (CB \$21,431.60) and OCB (\$6,470.20)

Agronomic

| C.Bay | | | | | | | |
|----------------------------|---------|-------|------------|--------|-------|-------|------------|
| Triple Ridge Farm LLC | | NM-5N | 05-24-0020 | 586869 | 50 | Acres | \$460.00 |
| John | Ashman | NM-3C | 05-24-0021 | 586865 | 382.5 | Acres | \$2,295.00 |
| Frank | Clowdis | NM-3C | 05-24-0032 | 586894 | 68.2 | Acres | \$409.20 |
| James | Schenck | NM-3C | 05-24-0033 | 586897 | 31.5 | Acres | \$189.00 |
| David | Lewis | NM-3C | 05-24-0037 | 586904 | 35.3 | Acres | \$211.80 |
| Anthony | Lewis | NM-3C | 05-24-0038 | 586905 | 35.3 | Acres | \$211.80 |
| Nicholas | Moody | NM-5P | 05-24-0053 | 586903 | 122.4 | Acres | \$979.20 |
| Triple R Dairy, LLC. | | NM-5N | 05-24-0054 | 587904 | 150 | Acres | \$1,296.00 |
| Shepherd Grain Farms L.L.C | | NM-3C | 05-24-0055 | 586908 | 302.7 | Acres | \$1,816.20 |
| Jon | Ranck | NM-5N | 05-24-0057 | 586875 | 108.8 | Acres | \$870.40 |
| Collin | Wolfe | NM-5N | 05-24-0059 | 586898 | 35 | Acres | \$328.00 |
| George | Toth | NM-3C | 05-24-0064 | 586887 | 152.9 | Acres | \$917.40 |
| Ameva Farm | Kerr | NM-5N | 05-24-0067 | 586851 | 244.4 | Acres | \$2,135.00 |
| | Goode | NM-3C | 05-24-0072 | 586888 | 30 | Acres | \$216.00 |
| Fox Den Farms LLC | | NM-3C | 05-24-0074 | 586890 | 47 | Acres | \$282.00 |
| Richlands Dairy Farm | | NM-3C | 05-24-0076 | 586895 | 103.5 | Acres | \$621.00 |
| Boot Hill Dairy LLC | | NM-3C | 05-24-0077 | 586881 | 437 | Acres | \$2,622.00 |
| Boot Hill Dairy LLC | | NM-5N | 05-24-0077 | 586882 | 334 | Acres | \$2,876.00 |
| Poor House Dairy LLC | | NM-3C | 05-24-0079 | 586878 | 131.4 | Acres | \$788.40 |
| Poor House Dairy LLC | | NM-5N | 05-24-0079 | 586879 | 221.9 | Acres | \$1,907.20 |
| OCB | | | | | | | |
| Harrison | Moody | NM-5N | 05-24-0052 | 587911 | 28.9 | Acres | \$231.20 |
| Harrison | Moody | NM-5P | 05-24-0052 | 587912 | 296.5 | Acres | \$2,372.00 |
| Nicholas | Moody | NM-5N | 05-24-0053 | 586902 | 27 | Acres | \$216.00 |
| Nicholas | Moody | NM-5P | 05-24-0053 | 587909 | 27 | Acres | \$216.00 |
| Shepherd Grain Farms L.L.C | | NM-3C | 05-24-0055 | 587906 | 572.5 | Acres | \$3,435.00 |

On a motion by Ms. Morris, seconded by Ms. Rash and carried by unanimous vote with Mr. Moyer leaving the room, the Board approved the following FY25 VACS cancelation of 2024 NM Carryover Practices not completed (CB \$4,744.00)

| C.Bay | | | | | | | |
|----------------------|--|-------|------------|--------|-----|-------|------------|
| Oakmulgee Dairy Farm | | NM-5N | 05-24-0011 | 538428 | 440 | Acres | \$3,784.00 |
| Oakmulgee Dairy Farm | | NM-3C | 05-24-0011 | 586889 | 160 | Acres | \$960.00 |

On a motion by Mr. Arnason, seconded by Mr. Adams and carried by unanimous vote with Mr. Moyer leaving the room, the Board approved the approval of the following FY25 VACS contracts (CB \$4,754.00)

| Participant | Contract# | BMP_ID | Practice | Ac | Cost Share |
|----------------------|------------|--------|----------|-----|------------|
| C.Bay | | | | | |
| Oakmulgee Dairy Farm | 05-25-0023 | 657640 | NM-3C | 331 | \$1,986.00 |
| Oakmulgee Dairy Farm | 05-25-0023 | 657641 | NM-5N | 322 | \$2,768.00 |

On a motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (CB \$35,464.60) and OCB (\$6,948.40):

| Participant | Contract# | BMP_ID | Practice | Ac | Cost Share |
|----------------------------|------------------|---------------|-----------------|-----------|-------------------|
| C.Bay | | | | | |
| Woodville Farm Inc | 05-25-0057 | 657274 | NM-3C | 137.6 | \$825.60 |
| James R. Austin, Jr. | 05-25-0032 | 657644 | NM-3C | 49.1 | \$294.60 |
| Dexter Jones | 05-25-0073 | 657645 | NM-1A | 343.7 | \$687.40 |
| Dexter Jones | 05-25-0073 | 657646 | NM-3C | 60.7 | \$364.20 |
| George G Toth | 05-25-0051 | 657647 | NM-3C | 115.8 | \$694.80 |
| John P. Shepherd | 05-25-0027 | 657649 | NM-3C | 532.3 | \$3,193.80 |
| Nicholas Moody | 05-25-0034 | 657651 | NM-3C | 140 | \$840.00 |
| Brian T Crowder | 05-25-0085 | 657364 | NM-1A | 222.1 | \$444.20 |
| Dwayne D Moore | 05-25-0050 | 657620 | NM-3C | 61 | \$366.00 |
| Dustin E Ashman | 05-25-0103 | 657621 | NM-1A | 25.6 | \$51.20 |
| David Waldrop | 05-25-0074 | 657622 | NM-1A | 25.2 | \$50.20 |
| Triple Ridge Farm LLC | 05-25-0040 | 657623 | NM-5N | 80 | \$736.00 |
| White Oak Farms Inc, | 05-25-0055 | 657624 | NM-1A | 125 | \$250.00 |
| John C Ashman | 05-25-0041 | 657625 | NM-1A | 800.5 | \$1,601.00 |
| Ameva Farm, Jimmy Kerr | 05-25-0059 | 657626 | NM-1A | 301.8 | \$1,207.20 |
| Collin Tyler Wolfe | 05-25-0013 | 657627 | NM-3C | 180 | \$1,080.00 |
| Armistead Taylor Harvie | 05-25-0084 | 657628 | NM-3C | 54.9 | \$414.00 |
| Charles A Allen | 05-25-0099 | 657629 | NM-1A | 54.9 | \$109.80 |
| R. M. Watkins & Sons, Inc. | 05-25-0022 | 657630 | NM-3C | 1485 | \$8,910.00 |
| R. M. Watkins & Sons, Inc. | 05-25-0022 | 657631 | NM-5N | 507 | \$4,356.00 |
| Richlands Dairy Farm | 05-25-0077 | 657632 | NM-3C | 144.5 | \$939.00 |
| Hoot Owl Hollow Farm, | 05-25-0033 | 657634 | NM-1A | 918.8 | \$1,837.60 |
| Hoot Owl Hollow Farm, | 05-25-0033 | 657633 | NM-3C | 318 | \$1,908.00 |
| Boot Hill Dairy LLC | 05-25-0046 | 657635 | NM-5N | 50 | \$460.00 |
| Boot Hill Dairy LLC | 05-25-0046 | 657636 | NM-3C | 143 | \$858.00 |
| Warehouse Crop & Cattle | 05-25-0015 | 657637 | NM-3C | 260 | \$1,620.00 |
| James M Schenck | 05-25-0052 | 657639 | NM-3C | 127.4 | \$824.40 |
| Linda Poore | 05-25-0075 | 657642 | NM-1A | 139.3 | \$268.60 |
| Linda Poore | 05-25-0075 | 657643 | NM-3C | 45.5 | \$273.00 |
| Participant | Contract# | BMP_ID | Practice | Ac | Cost Share |
| OCB | | | | | |
| Harrison Moody | 05-25-0010 | 657002 | NM-5P | 267.6 | \$2,140.80 |
| John P. Shepherd | 05-25-0027 | 657650 | NM-3C | 488 | \$2,928.00 |
| John P. Shepherd | 05-25-0027 | 657648 | NM-1A | 939.8 | \$1,879.60 |

Mr. Wootton presented the structural applications for approval.

On a motion by Mr. Rash, seconded by Mr. Adams and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (CB \$40,806.50).

VACS Program Structural Approvals**C.B.****Structural****Amelia County****Julius Griles**

05-25-0126 #657584

CCI-SL-6W Stream Exclusion w/ Wide Buffer Maintenance (6,700')

Estimated Cost \$9,875.00

Estimated Cost-Share \$9,875.00

Nottoway**Kelsey R Redman**

05-25-0124 (657451)

SL-6W Stream Exclusion with Wide Buffer (50'/10yr) (1,600', 2ac)

Estimated Cost \$22,170.00

Estimated Cost-Share \$21,061.50

Estimated Buffer Payment \$1,600.00

Total Estimated Cost Share \$22,651.50

Prince Edward County**Ann Amy Zach LLC**

05-25-0119 #657001

SL-7 Extension of Watering System (49.25 ac.)

Estimated Cost \$11,040.00

Estimated Cost-Share \$8,280.00

On a motion by Mr. Rash, seconded by Ms. Morris and carried by unanimous vote, the Board approved the approval of the following FY25 VACS contracts (OCB \$39,853.75).

OCB**Nottoway****Donald T Bracey**

05-25-0120 #657029

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (8565')

Estimated Cost \$13,206.25

Estimated Cost-Share \$13,206.25

05-25-0120 #657167

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (7368')

Estimated Cost \$10,960.00

Estimated Cost-Share \$10,960.00

Stuart A Rosenberg

05-25-0122 #657307

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (2250')

Estimated Cost \$ 4,812.50

Estimated Cost-Share \$ 4,812.50

05-25-0122 #657309

CCI-SL-6W Stream Exclusion w/Wide Buffer Maint. (6700')

Estimated Cost \$ 10,875.00

Estimated Cost-Share \$ 10,875.00

Joseph B McMillian

05-25-0005 (589601)

SL-6W Stream Exclusion (Tax Credit Only)

Total Actual Cost \$26,177.60

Total Cost-Share \$23,006.38

Tax Credit Basis \$3,171.12

Tax Credit \$792.78

Mr. Smith presented the Septic applications for approval.

On a motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the following septic applications totaling \$540.00 Grant #16969 and \$225.00 Grant #16969 as presented:

Septic Approvals**Prince Edward Grant #16969****Amanda Knight**

05-25-0121 (657083)

RB-1 Residential Septic Pump-out

Estimated Cost

\$450.00

Estimated Cost Share (50%)

\$225.00

Geraloos Walton

05-25-0123 (657420)

RB-1 Residential Septic Pump-out

Estimated Cost

\$450.00

Estimated Cost Share (70%)

\$315.00

Flat Creek Grant #16970**Janet Hopkins**

05-25-0125 (657556)

RB-1 Residential Septic Pump-out

Estimated Cost

\$450.00

Estimated Cost Share (50%)

\$225.00

On a motion by Mr. Rash, seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the PY 2026 VACS Secondary Considerations as presented.

Ms. Fehrer gave a summary of the James River Association - James River Buffer Program Agreement for Jan. 1, 2025 – Dec. 31, 2027. She stated that the agreement is similar to last year. PSWCD grant deliverable will be to support the JRA buffer program by recruiting landowners.

On a motion by Ms. Morris, seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the James River Association – Jame River Buffer Program Agreement as presented. (attached)

Ms. Fehrer suggested that the staff member who makes a referral that is successfully implemented be awarded the JRA incentive. The Board agreed. The grant is capped at \$4,456 with different levels of referrals as outlined in the grant.

FINANCE COMMITTEE – Chair Arnason

On a motion by Mr. Arnason, seconded by Mr. Whittington and carried by unanimous vote, the Board authorized adding Ms. Totten to the Truist and Bank of Benchmark bank accounts for signature authority as presented:

PLANNING

Mr. Moyer reviewed the plan of work for June. Ms. Fehrer stated that she and the staff would be working on end-of-year tasks.

On a motion by Mr. Adams, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted Haley Norton as an Associate Director representing Nottoway County and Fort Barfoot.

Ms. Norton previously served on the PSWCD Board as VCE agent. She is a Conservation Specialist at Fort Barfoot (Fort Pickett).

WATERSHED - Chair Arnason

On a motion by Mr. Arnason and seconded by Mr. Rash and carried by unanimous vote, the Board approved a change order for additional stone for the Bush #2 Repair in the amount of \$4,250.00.

Mr. Wootton presented a PowerPoint presentation to the Board showing the repairs at Bush #2.

Mr. Arnason reported that he, Mr. Wootton, Ms. Fehrer and Ms. Totten attended the Tabletop Exercise with Prince Edward County, DCR, DWR, State Police, and other local authorities. He stated that the exercise was a good

experience and helped other agencies understand how many dams the District maintains. Mr. Arnason stated that it was interesting to see how much storage capacity of each dam and when they would go to the different stages of emergency response.

Ms. Fehrer reported that spring mowing had started on the dams.

PERSONNEL COMMITTEE: - Chair Morris

On a motion by Ms. Morris, seconded by Mr. Rash and carried by unanimous vote, the Board accepted the April 22, 2025, Personnel Committee minutes as presented:

Ms. Morris reported the Personnel and Finance Committees met prior to the Board meeting to review policy changes.

LEGISLATIVE COMMITTEE - Chair Rash

Mr. Rash reported that the VASWCD was in the process of updating the Policy handbook. Scott Cameron had updated the language. He also stated that there are 100 House of Representatives up for election this year.

Mr. Rash announced that Ms. Fehrer had been nominated to the Southeast Region NACD Hall of Fame. She will be attending the meeting in Louisville, Kentucky in August. He stated she is recognized for work not only at the District but Statewide. Rash noted that all the staff at PSWCD are special.

Ms. Fehrer thanked Mr. Rash for his kind words and thanked the Board, Partners and staff for their support.

COMMUNICATION / EDUCATION – Chair Gunn

Ms. Atkinson reported that the State Envirothon held at Mary Washington University had 16 teams. She announced that Jamestown came in first and would be representing Virginia in Calgary Alberta, Canada in July.

Ms. Atkinson attended the Longwood Environmental Decision-Making class to see their final projects. She attended the Soil Health Training at Southern Piedmont Area Research and Education Center in Blackstone. Ms. Atkinson had presented all the scholarship awards at their school awards ceremonies. Ms. Atkinson reported that all three students who signed up for Youth Conservation Camp would be able to attend. She stated that she was working on a display for the Amelia County Fair, assisting with the Red Door Nature Camp.

Ms. Atkinson reported that the Amelia School Board approved funding for next year for the Meaningful Watershed Environmental Education program for 6 teachers.

DISTRICT MANAGER AND PARTNER AGENCY REPORTS

District Manager & Staff reports (Attached)

Ms. Totten reported that the staff had been busy working on end-of-year tasks. She stated that she and Ms. Fehrer had been working on updating policies and workload. Ms. Fehrer reported that she and Kevin spent a large amount of time on the NFWF grant for manure injection.

Department of Conservation and Recreation (Attached)

Ms. Collins reported that the District should have received their 4th quarter disbursement letter on May 9th and to expect the funds to reach the account in 30 days. She announced there were several trainings coming up. May 29th, Meeting Minutes Follow up, June 6th, Admin Training at Randolph Macon, June 12th & 17th VACS updates, July 8th & 24th PY CAS Virtual Training. Ms. Collins reported that the VASWCD quarterly meeting would be held on May 28th at the VA Farm Bureau in Goochland.

USDA-NRCS – Farmville & Amelia (Attached)

Farm Service Agency – Farmville (Attached)

Mr. Austin reported the FSA is working on general CRP signup. They are accepting offers until June 6, 2025. He stated that this applies to new offers and re-enrollments. Mr. Austin reported that offers will be accepted on a first-come, first-served basis.

Mr. Austin stated that FSA would be taking nominations for the 2025 County Committee Elections for LAA 1. He reported that Edward Glen is the current representative for that area. He stated that if anyone knows of someone interested in serving on the board to please nominate them.

Ms. Cook stated that if the CRP acreage ceiling is not met by June 6, 2025, there could be more signup batches. She reported that FSA was still working with NAP producers to report loss and submit acreage reports.

Virginia Cooperative Extension - Amelia & Prince Edward

Ms. Gunn reported that she was hosting a chicken processing workshop in Blacksburg with the goal of having one in this area later. She reported that most of her time is committed to working with the Amelia Cattleman's Association. She also reported that she just got back from a VALOR session in Southwestern Virginia where they visited farms in the area impacted by Helene, along with aquaponics farm, State Prison Camp 18 greenhouses and orchards used for education and rehabilitation.

ADJOURNMENT:

The meeting was adjourned at 12:32 pm.

ATTACHED DOCUMENTS:

Treasurer report; Staff & partner reports

Submitted By _____
Paula Totten, Piedmont SWCD Staff

Date: _____

Approved By _____
Horace Adams, Director / Secretary

Date: _____