



**Piedmont Soil and Water Conservation District Board of Directors
Meeting Minutes
Farmville, Virginia
January 23, 2018 11:00 a.m.**

Board Members Present:

Larkin Moyer –Director, Amelia County / Chairman
Ricky Rash – Director, Nottoway County/Vice Chairman
Wilkie Chaffin –Director, Prince Edward County / Treasurer
Chuck Arnason –Director, Nottoway County / Secretary
Bill Powers –Director, Prince Edward County
Gary Dillard – Associate Director, Amelia County
Horace Adams- Associate Director, Prince Edward County

Board Members Absent:

Juan Whittington –Appointed Director, Amelia County
Donna Kerr – Director, Amelia County
Haley Norton- Appointed Director, VCE Nottoway County

Piedmont SWCD Staff Present:

Deanna Fehrer- District Manager
Charlie Wootton- Senior Conservation Specialist
Amanda Hancock- Admin/Education Coordinator
Kevin Dunn- BMP Conservation Technician
Emily Gibbs- Urban & Program Support

Others Present:

Blair Gordon- CDC, DCR and Doug Audley, DOF

CALL TO ORDER & WELCOME:

A regular meeting of the Piedmont SWCD Board of Directors was held in the conference room of the Prince Edward County Natural Resources and Agricultural building on January 23, 2018. Chairman Moyer called the meeting to order, welcomed directors, staff, guests, and led the group in prayer. A quorum was present.

ADDITIONS TO THE AGENDA:

Additions to the agenda will be addressed during the appropriate committee report.

SECRETARY'S REPORT:

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the November 28, 2017 minutes as presented.

TREASURER'S REPORT:

On motion by Mr. Arnason seconded by Mr. Powers and carried by unanimous vote, the Board accepted the November and December 2017 Treasurer's Report to be filed as presented for audit.

CONSERVATION COMMITTEE: (See attached Conservation Report)

Mr. Dunn reported:

I. Cancellations, Corrections, Transfers & Repayments

1. Creamfield Farm- #05-18-0016- 122.8ac SL-8B- No Winter Cover-Practice Cancelled- \$5,894.40 returned to 2018 CB VACS.
2. Willfred T. Reames- 05-10-0017- 21.4 ac SL-8B- Due to a misunderstanding Mr. Reames request to change his SL-8B practice to a SL-8H. If the change is approved the \$856.00 in Cost-Share will be returned to 18 CB VACS and an Estimated Tax Credit of \$536.00 would be approved in its place.
3. Whitaker Family Limited Partnership – 05-12-0021- During a BMP Verification Spot Check we discovered the SL-6 Practice installed in 2011 had been destroyed. We contacted the producer and he repaid the requested Cost-Share amount of \$ 8,216.25 to the district. He was sent the instructions on how to repay \$684.69 to the VA Dept. of Taxation for Tax Credit issued for the practice. The Cost-Share amount of \$8,216.25 was returned to 2018 CB VACS per DCR instruction.
4. William G. Black- 05-14-0050- Request for practice forgiveness due to participant death- Mrs. Patsy M. Black, wife of deceased William Black, requests the board to forgive the SL-6 practice that was installed in PY15 due to the death of her husband.
5. James C. Cunningham-05-12-0003- Practice Transfer- WP-2T, CP-22, CRFR-3, & CR-SL6- All responsibilities and maintenance of these Practices are being transferred to William D. Pratt III.
On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the practice cancellations, corrections, transfers, and repayments as presented.
6. Dora C. Chaffin- 05-07-0007- Practice Transfer- FR-1- 27.5 ac- All responsibilities and maintenance of the FR-1 practice on Fields#3, 4, & 5 are being transferred to Llewellyn W. Gilliam Jr.
On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the practice transfer as presented with Dr. Chaffin absent from the room.

II. BMP Cost-Share & Tax Credit

Mr. Wootton presented:

Prince Edward

<u>Bill Powers</u>	FR-1 Aforestation of Hay, Crop, and Pasture Land (2.7 ac)
05-18-0014	Estimated Total Cost \$ 270.00
(18 CB VACS)	Estimated Cost Share \$ 270.00

* Mr. Powers re-request Cost-Share for his practice. No Cost-Share and a Tax Credit of \$67.50 was originally approved due to his ranking score. Since his Practice has not started due to the tree planting season time table he is allowed to request funds that are now available due to cancellations.

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the BMP Cost-share practice as presented with Mr. Powers absent from the room.

<u>Stacy Bolton</u>	CREP	
05-18-0064	Estimated Total Cost	\$18,170.00
(OCB SB)	Estimated Cost Share	\$13,551.00
	Estimated Tax Credit	\$ 1,155.00

<u>Nottoway</u>		
<u>John B. Hines</u>	SL-6 Stream Exclusion with Grazing Land Mgmt.	
05-18-0066	Estimated Total Cost	\$ 4,958.00
(18 CB VACS)	Estimated Cost Share	\$ 3,966.40
	Estimated Tax Credit	\$ 248.00

III. CREP Tax Credit Approval:

<u>Nottoway</u>		
<u>William J. Outlaw</u>	CREP	
05-18-0047	Estimated Total Cost	\$22,810.00
(OCB)	Estimated Cost Share	\$17,108.00
	Estimated Tax Credit	\$ 1,426.00

<u>Prince Edward</u>		
<u>Suzanne Crouse</u>	CREP	
05-18-0037	Estimated Total Cost	\$16,512.00
	Estimated Cost Share	\$12,356.00
	Estimated Tax Credit	\$ 1,040.00

<u>Charles H. Wells, Jr.</u>	CREP	
05-18-0011	Estimated Total Cost	\$15,795.00
(CB)	Estimated Cost Share	\$11,793.00
	Estimated Tax Credit	\$ 1,000.00

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the BMP Cost-share practices and tax credits as presented.

IV. DEQ 319(h) Residential Septic Cost-Share Approvals

Ms. Gibbs reported:

Flat Creek, et al.

<u>Kristy A. Minton</u>	RB-1 Septic Tank Pump Out	
(05-18-0067)	Estimated Cost	\$300.00
Amelia County	Estimated Cost-Share	\$150.00

<u>Thelma R. Beverly</u>	RB-1 Septic Tank Pump Out	
(05-18-0070)	Estimated Cost	\$300.00
Amelia County	Estimated Cost-Share	\$270.00 (eligible for 90% cost-share rate)

Spring Creek, et al.

<u>Gregory V. Hicks</u>	RB-1 Septic Tank Pump Out	
(05-18-0069)	Estimated Cost	\$300.00
Prince Edward County	Estimated Cost-Share	\$150.00

Emergency Pre-Approval by Conservation Committee during Interim

<u>William G. Estes, Sr.</u>	RB-1 Septic Tank Pump Out	
(05-18-0068)	Estimated Cost	\$300.00
Spring Creek, et al.	Estimated Cost-Share	\$255.00 (eligible for 85% cost-share rate)

Emergency situation due to sewage backing up into house.

On motion by Mr. Arnason, seconded by Mr. Rash and carried by unanimous vote, the Board approved the DEQ 319(h) Residential Cost-share applications as presented.

V. Conservation Plans (5)

Amelia

David Smith (1)

Prince Edward

Gayle B. Harris (3)

Nottoway

John B. Hines (1)

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the five conservation plans as presented.

FINANCE: Ms. Fehrer reported

DEQ 319 Flat Creek Grant Expansion/Extension:

DEQ Residential Septic Grant #16143 has been received and signed by Chairman Moyer. The expansion will include Deep and West Creek and is extended until December 31, 2018. Ms. Gibbs is working on mailing information targeting residents in those specific watersheds and has contacted county officials.

VASWCD MOU- VCAP:

Virginia Conservation Assistance Program MOU between the district and the VASWCD was received. The district will continue to serve on the steering committee, attend monthly meetings, promote VCAP, and assist the program coordinator. The district will receive \$833.33 a month for serving as a steering committee member for the VCAP program.

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the Virginia Cost-share Assistance Program Memorandum of Understanding as presented.

PFSWCD MOU-Gibbs:

A continued MOU between Piedmont SWCD and Peter Francisco SWCD (PFSWCD) for the contract services of Ms. Gibbs to assist in the implementation of their 319 Residential Septic Grant that has been extended starting immediately through December 31, 2018. The MOU will reflect increased compensation in the event of staff salary raise. The roles, responsibilities, compensation, and timeline are outlined in the MOU, which is on file at the Piedmont District office.

On motion by Dr. Chaffin, seconded by Mr. Rash and carried by unanimous vote, the Board approved the PFSWCD Memorandum of Understanding as presented.

No-till Drill Analysis:

Ms. Fehrer reported for calendar year 2017 the drills totaled 2,002.8 acres. This is a 50% increase over the past two years.

Voluntary BMP Inspections Update:

Mr. Wootton reported staff has completed 91 out of 190 verifications.

DCR is providing a funding opportunity for Districts to field verify agriculture structural and land management BMPs for BMPs that are out of lifespan and/or near the end of lifespan. The grant agreement began on November 1, 2017 and ends April 30, 2017. The district will receive reimbursement for verifications completed on a quarterly basis.

Equipment Truck Update:

Ms. Fehrer stated the purchase of the NRCS 2005 Chevy surplus truck is complete.

The board agreed to sell the district owned 1999 GMC truck and 10x5 trailer in two separate sealed bids. The trailer was part of a water trough demo grant project in 2004. The troughs were powered by solar panels so the exhibit would travel to farms and other venues. Staff has determined the exhibit is no longer necessary and will remove the troughs and panels. The board suggested the solar panels be offered to other districts. The district will keep the trough as a demo.

PLANNING:Annual Plan of Work (APOW):

The board reviewed the 2017-2018 APOW for January-June 2018.

Renewal of Associate Director Terms:

All Piedmont SWCD Associate Directors were re-elected.

On motion by Mr. Arnason, seconded by Mr. Rash and carried by unanimous vote, the Board approved the 2018 renewal of Associate Director terms for Gary Dillard, Amelia County and Horace Adams, Prince Edward County.

Renewal of FOIA Officer:

On motion by Mr. Arnason, seconded by Mr. Powers and carried by unanimous vote, the Board approved Ms. Fehrer as the Piedmont SWCD FOIA Officer.

Ms. Fehrer reviewed the board committee assignments for 2018.

WATERSHED: Mr. Arnason reported:

Three bids for repairing four (4) dam outfall pools were received. The highest bid was \$39,000 and the lowest bid was \$22,000. Chairman Moyer will sign the contract document.

On motion by Mr. Arnason, seconded by Mr. Rash, and carried by unanimous vote, the Board approved Halls Landscaping to perform the dam outfall projects for \$22,000.

FY 2018 Small Dam Repair:

DCR notified the district that requests for small dam repair funding has been approved for 2018. Five projects were approved including several wave berms and a training berm. Grant agreements will be forthcoming.

LEGISLATIVE: Dr. Chaffin reported:

Legislative Day was held on January 11, 2018. Dr. Chaffin reviewed the most recent legislative tracking sheet.

PERSONNEL: Mr. Dillard reported:

Ms. Hancock's last day with the district will be January 31, 2018. The board and staff thanked her for her dedication over the past five years.

COMMUNICATION / EDUCATION: Ms. Hancock reported:Educational Scholarship:

The Lindy Hamlett Education Scholarship Fund will award three scholarships of \$1,000 to students from Amelia, Nottoway or Prince Edward counties enrolled in and majoring in or showing a strong desire to major in a course curriculum related to natural resource conservation or environmental studies and who demonstrates an active interest in conservation. Deadline to apply is March 1, 2018. Applications can be found on the district website or at the office.

Youth Conservation Camp:

The District will sponsor scholarships valued at \$550 for two students to attend camp at Virginia Tech July 8-14. Students must be enrolled in grades 9-12 during the 2017-2018 academic year and residing in Amelia, Nottoway or Prince Edward Counties. Applications are due April 18, 2018. Applications can be found on the district website or at the office.

Ms. Fehrer reviewed an outline for the upcoming awards banquet. The February Board meeting in conjunction with the annual awards banquet will be held Tuesday, February 27, 2018 at the Farmville Train Station in Farmville, VA.

Ms. Fehrer reported at the VASWCD Annual Meeting held in December in Portsmouth, Mr. Rash received his 20 year service award as a district director, Ms. Fehrer received her 15 year service award, and Ms. Hancock received her 5 year service award.

DISTRICT MANAGER REPORT: Ms. Fehrer reported (*See attached report*)AGENCY REPORTS:

Department of Conservation and Recreation: (*See attached report*)

Department of Forestry: Mr. Audley reported Forestry Camp will be held June 18-23 at Holiday Lake 4-H Center and reminded the board and staff the 4 p.m. Burning Law begins February 15.

ADJOURNMENT:

The meeting was adjourned at 12:30 PM.

ATTACHED REPORTS:

- Conservation Report
- District Manager Report
- DCR CDC Report

After the meeting, students from Full Circle Nature School presented to the board and staff a power point presentation about environmental stewardship and what they have learned so far this school year.

Submitted By Amanda Hancock Date: 1/31/18
Amanda Hancock, Piedmont SWCD Staff

Approved By: Chuck Arnason Date: 2/27/18
Charles Arnason, Director / Secretary