



**Piedmont Soil and Water Conservation District Board of Directors  
Meeting Minutes  
Farmville, Virginia  
November 28, 2017 11:00 a.m.**

**Board Members Present:**

Larkin Moyer –Director, Amelia County / Chairman  
Ricky Rash – Director, Nottoway County/Vice Chairman  
Wilkie Chaffin –Director, Prince Edward County / Treasurer  
Chuck Arnason –Director, Nottoway County / Secretary  
Juan Whittington –Appointed Director, Amelia County  
Donna Kerr – Director, Amelia County  
Haley Norton- Appointed Director, VCE Nottoway County  
Gary Dillard – Associate Director, Amelia County  
Horace Adams- Associate Director, Prince Edward County

**Board Members Absent:**

Bill Powers –Director, Prince Edward County

**Piedmont SWCD Staff Present:**

Deanna Fehrer- District Manager  
Charlie Wootton- Senior Conservation Specialist  
Amanda Hancock- Admin/Education Coordinator  
Kevin Dunn- BMP Conservation Technician  
Emily Gibbs- Urban & Program Support

**Others Present:**

Derek Hancock- NRCS, Farmville; Blair Gordon- CDC, DCR; and Daphne Cole, Nottoway Co. Resident

**CALL TO ORDER & WELCOME:**

A regular meeting of the Piedmont SWCD Board of Directors was held in the conference room of the Prince Edward County Natural Resources and Agricultural building on November 28, 2017. Chairman Moyer called the meeting to order, welcomed directors, staff, guests, and led the group in prayer. A quorum was present.

**ADDITIONS TO THE AGENDA:**

Additions to the agenda will be addressed during the appropriate committee report.

**SECRETARY’S REPORT:**

**On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the October 24, 2017 minutes as presented.**

**TREASURER’S REPORT:**

**On motion by Mr. Arnason seconded by Ms. Kerr and carried by unanimous vote, the Board accepted the October 2017 Treasurer’s Report to be filed as presented for audit.**

CONSERVATION COMMITTEE: (See attached Conservation Report)

Ms. Gibbs reported:

I. DEQ 319(h) Residential Septic Cost-Share Approvals

Neal Saunders (05-18-0062)	RB-1 Septic Tank Pump Out Estimated Cost	\$300.00
Spring Creek, et al.	Estimated Cost-Share	\$150.00

Practice Code Change

Kevin Johnson (05-18-0049)	RB-3R Conventional Onsite Sewage System Non-Permitted Repair Estimated Cost	\$900.00
Spring Creek, et al.	Estimated Cost-Share	\$450.00

Client decided not to install a remediation system, which was coded as an RB-3 and approved 9/26/2017. The distribution box repair does not require a VDH permit and is coded RB-3R. Cost came in lower than the originally approved RB-3 cost-share amount, so \$2,050.00 is returned to the fund.

Emergency Pre-Approval by Conservation Committee during Interim

James Garnett, Jr. (05-18-0061)	RB-4 Conventional Onsite Sewage System Replacement Estimated Cost	\$ 3,975.00
Spring Creek, et al.	Estimated Cost-Share	\$ 1,987.50

This is an emergency situation due to sewage surfacing onto the ground surface.

**On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the DEQ 319(h) Residential Cost-Share applications as presented.**

Mr. Dunn reported:

II. Conservation Plans:

Signed for FSA:

Prince Edward

Betty D. Frank

Nottoway

Stacey Bolton

III. Informational Items:PSWCD BMP PY-17 Program Funding

Chesapeake Bay VACS-18	\$	0.00
Outside Chesapeake Bay VACS-18	\$	0.00
Chesapeake Bay VACS-17	\$	5,209.43
Outside Chesapeake Bay VACS-17	\$	0.00
Chesapeake Bay VACS-15	\$	28,152.54
SL-6 CB Earmark	\$	2,482.00
SL-6 Supplemental VRNCF	\$	11,438.40
319 Septic Grant – Flat/Nibbs Creek	\$	151,807.25
319 Septic Grant – Spring Creek, etc.	\$	214,429.75

FINANCE:DCR BMP Verification Grant Agreement:

DCR is providing a funding opportunity for Districts to field verify agriculture structural and land management BMPs for BMPs that are out of lifespan and/or near the end of lifespan. Districts will receive funds based on the type of verification performed (i.e. functioning BMP, functioning but needs maintenance, destroyed, etc.). The grant agreement begins November 1, 2017 through April 30, 2017 and the district will receive reimbursement for verifications completed on a quarterly basis. Piedmont has 199 BMPs to verify. The verifications will be submitted to the Chesapeake Bay Model.

**On motion by Dr. Chaffin, seconded by Mr. Arnason and carried by unanimous vote, the Board approved DCR Grant Agreement # CB RAP-16/17320 as presented.**

2019 Locality Budget:

Ms. Fehrer asked the board about locality budget requests. It was suggested to request level funding from all three counties. Requests will be submitted in January/February 2018.

Equipment Truck Update:

Ms. Fehrer reported she received a notice of award for the NRCS 2005 Chevy surplus truck. She will be sending in payment this week.

In January, a notice will be sent to local media outlets detailing information for a sealed bid process for anyone interested in purchasing the old equipment truck as is.

PLANNING:Officer Nominations:

All Piedmont SWCD Directors were re-elected.

**On motion by Ms. Kerr, seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the following 2018 officer nominations: Chairman, Larkin Moyer; Vice Chair, Ricky Rash; Treasurer, Wilkie Chaffin; and Secretary, Chuck Arnason.**

WATERSHED: Mr. Arnason reported:

Advertisements for bids for repairing dam outfall pools will run in local newspapers in December with bids opening and possible contact in January.

Dam gates were tested earlier in the month. Ten dam gates opened and closed with no known issues.

The district received a letter from DCR in reference to the food plots and other items found in the emergency spillway of Bush Dam #4 that are not allowed. Ms. Fehrer drafted a letter to the land owner explaining the restrictions of the emergency spillway and hopes to meet with them soon.

LEGISLATIVE: Dr. Chaffin reported:

The VASWCD Annual Meeting will be held December 3-5, 2017 in Portsmouth, VA. Items from the Legislative Agenda will be voted on at the meeting.

Dr. Chaffin encouraged all to meet with their local Board of Supervisors to discuss the Legislative Agenda and ask for their support.

PERSONNEL:

Ms. Fehrer reminded directors to turn in their expense reimbursements by the end of the year.

COMMUNICATION / EDUCATION: Ms. Hancock reported:

Ms. Buckalew has finished filming all of the conservation awardees and is busy making edits. Save the dates for the awards banquet will be mailed out at the end of November.

Staff reviewed the district’s 2017-2020 Education and Outreach Plan. The plan covers education programming and outreach for youth, ag producers, residential/non-ag, and outreach and marketing. This plan satisfies one of our Strategic Plan objectives.

DISTRICT MANAGER REPORT: Ms. Fehrer reported (*See attached report*)

AGENCY REPORTS:

Department of Conservation and Recreation: (*See attached report*)

Natural Resource Conservation Service: (*See attached report*)

Virginia Cooperative Extension: Check website for upcoming events

ROUNDTABLE:

Daphne Cole, a Nottoway County resident attended the meeting to express her concerns on dog waste and its impact on our water ways, and how to educate the public. Ms. Cole reported she has received a grant opportunity to have one pet waste station installed, but would like guidance on having more installed. Staff explained how they received a grant in the past to have pet waste stations installed in areas in Prince Edward County and would be open to submitting other grants in the future that pertain to pet waste in Nottoway County.

Mr. Whittington reported to the staff to be aware of any upcoming drone education available to the district. Drones are future technology that he would like the Piedmont district to be a part of.

ADJOURNMENT:

The meeting was adjourned at 12:25 PM.

ATTACHED REPORTS:

- Conservation Report
- District Manager Report
- DCR CDC Report
- NRCS Reports

Submitted By \_\_\_\_\_ Date: \_\_\_\_\_  
Amanda Hancock, Piedmont SWCD Staff

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Charles Arnason, Director / Secretary