



**Piedmont Soil and Water Conservation District Board of Directors
Meeting Minutes
Farmville, Virginia
September 26, 2017 11:00 a.m.**

Board Members Present:

Larkin Moyer –Director, Amelia County / Chairman
Wilkie Chaffin –Director, Prince Edward County / Treasurer
Chuck Arnason –Director, Nottoway County / Secretary
Juan Whittington –Appointed Director, Amelia County
Donna Kerr – Director, Amelia County
Bill Powers –Director, Prince Edward County
Horace Adams- Associate Director, Prince Edward County

Board Members Absent:

Ricky Rash – Director, Nottoway County/Vice Chairman
Haley Norton- Appointed Director, VCE Nottoway County
Gary Dillard – Associate Director, Amelia County

Piedmont SWCD Staff Present:

Deanna Fehrer- District Manager
Charlie Wootton- Senior Conservation Specialist
Amanda Hancock- Admin/Education Coordinator
Kevin Dunn- BMP Conservation Technician
Emily Gibbs- Urban & Program Support

Others Present:

Derek Hancock- NRCS, Farmville

CALL TO ORDER & WELCOME:

A regular meeting of the Piedmont SWCD Board of Directors was held in the conference room of the Prince Edward County Natural Resources and Agricultural building on September 26, 2017. Chairman Moyer called the meeting to order, welcomed directors, and staff, and led the group in prayer. A quorum was present.

ADDITIONS TO THE AGENDA:

Additions to the agenda will be addressed during the appropriate committee report.

SECRETARY'S REPORT:

On motion by Mr. Powers, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the August 29, 2017 minutes as presented.

TREASURER'S REPORT:

On motion by Mr. Arnason seconded by Ms. Kerr and carried by unanimous vote, the Board accepted the August 2017 Treasurer's Report to be filed as presented for audit.

CONSERVATION COMMITTEE: (See attached Conservation Report)CREP Practices Approved by DCR- Mr. Dunn Reported:

Prince Edward:

1. #05-18-0011- Charles H. Wells Jr. - \$3,948.75
2. #05-18-0037- Suzanne Crouse-\$4,128.00

Nottoway

3. #05-18-0047- William J. Outlaw-\$6,616.00

On motion by Mr. Arnason, seconded by Ms. Kerr and carried by unanimous vote, the Board approved the CREP Practices as presented.

RCPP Practice Approval by DCR

Amelia:

1. #05-18-0045-Stephen J Byrd- \$4,277.09

On motion by Mr. Arnason, seconded by Ms. Kerr and carried by unanimous vote, the Board approved the RCPP Practice as presented.

DEQ 319(h) Residential Septic Cost-Share Approvals- Ms. Gibbs reported:Amelia

Frances Seal (05-18-0051)	RB-1 Septic Tank Pump Out (2)	
	Estimated Cost	\$ 600.00
	Estimated Cost-Share	\$ 540.00 (90% cost-share)

Ernestine Wagner (05-18-0052)	RB-1 Septic Tank Pump Out	
	Estimated Cost	\$ 300.00
	Estimated Cost-Share	\$ 270.00 (90% cost-share)

Prince Edward

Dennis Creran (05-18-0048)	RB-1 Septic Tank Pump Out	
	Estimated Cost	\$ 300.00
	Estimated Cost-Share	\$ 150.00

Kevin Johnson (05-18-0049)	RB-3 Septic System Repair	
	Estimated Cost	\$ 5,000.00
	Estimated Cost-Share	\$ 2,500.00

Deanna Fehrer (05-18-0050)	RB-1 Septic Tank Pump Out	
	Estimated Cost	\$ 300.00
	Estimated Cost-Share	\$ 150.00

Emergency Pre-approvals by Conservation Committee during InterimAmelia

Renate Long (05-18-0044)	RB-4 Septic System Replacement	
	Estimated Cost	\$ 4,600.00
	Estimated Cost-Share	\$ 2,300.00

Emergency due to collapsed drainfield lines and sewage surfacing onto the ground.

Prince Edward

Paul Hartman (05-18-0053)	RB-4 Septic System Replacement	
	Estimated Cost	\$ 3,500.00
	Estimated Cost-Share	\$ 1,750.00

Gray water pipe daylights at the High Bridge Trail and the park service needed it remediated ASAP. Client has homemade cinderblock tank, not a standard septic tank, and VDH issued a permit for a system replacement with gray water pipe tied into new system.

Willie Hartwill, Jr. (05-17-0063)	RB-4P Septic System Replacement with Pump	
	Estimated Cost	\$ 8,600.00
	Estimated Cost-Share	\$ 6,450.00 (75% cost-share)

Board approved \$6,150.00 on 4/25/17. Tank had to be pumped before repair could occur. \$400 pump out estimated cost added to total cost-share approved, for an additional \$300 in cost-share.

Nancy Ford (05-18-0046)	RB-1 Septic Tank Pump Out	
	Estimated Cost	\$ 300.00
	Estimated Cost-Share	\$ 150.00

On motion by Mr. Arnason, seconded by Mr. Powers and carried by unanimous vote, the Board approved DEQ 319(h) Residential Septic Cost-Share applications as presented with Ms. Fehrer absent from the room during discussion and voting.

Informational Items:

PSWCD BMP PY-17 Program Funding

Chesapeake Bay VACS-18	\$	0.00
Outside Chesapeake Bay VACS-18	\$	0.00
Chesapeake Bay VACS-17	\$	0.00
Outside Chesapeake Bay VACS-17	\$	0.00
Chesapeake Bay VACS-15	\$	28,152.54
SL-6 CB Earmark	\$	2,482.00
SL-6 Supplemental VRNCF	\$	11,438.40
319 Septic Grant – Flat/Nibbs Creek	\$	151,807.25
319 Septic Grant – PE County TMDL	\$	216,447.25

DEQ 319 Residential Septic Grant Expansion:

Ms. Gibbs reported that the Flatt/Nibbs Creek grant is expanding to include Deep Creek and West Creek watersheds. Staff will be submitting the appropriate paperwork to DEQ this week to finalize the grant expansion.

Ag Stewardship Memorandum of Understanding:

The district received a copy of the MOU from Virginia Department of Ag and Consumer Services requesting to update the point of contacts in cases of ag stewardship complaints. The MOU lists Mr. Wootton as the first point of contact and Mr. Moyer as the second contact. A copy of their annual report was distributed.

FINANCE:FY 2019 Budget Template Update:

Ms. Fehrer submitted the district's FY2019 Budget Template a few months ago. While participating in the peer review committee for budget templates, Ms. Fehrer learned that the district's Central Operational Budget was above average for the district's size. After removing funding amounts for Ms. Gibb's salary, the central operational budget was lowered by \$33,000 and resubmitted to DCR.

PLANNING:

The Annual Plan of Work for October, November, and December was reviewed by the Board.

WATERSHED: Mr. Arnason reported:

Three dam inspections are scheduled for Thursday with DCR Dam engineer Charles Wilson. Next week, NRCS will meet with staff to complete a soil evaluation for a training berm at Buffalo #2. Last week, Rebecca Evans from NRCS surveyed Buffalo #2 dam in preparation of the design for the training berm

Ms. Fehrer submitted a request to DCR for \$230,000 for small dam repair and prepared a draft 5 year dam maintenance plan.

LEGISLATIVE:

Dr. Chaffin attended the VASWCD Board Meeting where DCR discussed combining technical funds with operational funds in the future so that if cost share decreases in the future, districts may still be able to retain employees.

PERSONNEL:

No report.

COMMUNICATION / EDUCATION:

Ms. Hancock updated the Board on the Envirothon Program and the upcoming Q & A Session. Ms. Fehrer reported Area V is the only area that does not allow more than one team per district to compete in the Area Envirothon Competition. This rule will be revised again at the upcoming Area V Envirothon Planning Meeting.

Piedmont SWCD Conservation Award nominations were presented:

Conservation Commitment- Jimmy Garnett

Conservation Farmer- Gayle Harris

Young Farmer- Wes Reames

Conservation Educator-Dan Michaelson, DGIF

Forestry- Jay Hackleman

Cooperative Partners-Prince Edward Health Department

The awards banquet will take place Tuesday, February 27, 2018 at the Farmville Train Station.

A Thank You letter from the VASWCD for letting Ms. Gibbs serve as a counselor at the 2017 Youth Conservation Camp was passed around.

DISTRICT MANAGER REPORT: Ms. Fehrer reported (*See attached report*)

Ms. Gibbs stated the VCAP program is taking off as she finalized a rain garden design for a client in the town of Farmville and the VACP steering committee is busy updating ranking criteria and approving cost-share applications.

AGENCY REPORTS:

Department of Conservation and Recreation: (*See attached report*)

Mr. Hancock gave a NRCS program update.

DIRECTOR/STAFF TRAINING:

Ms. Hancock presented a slideshow to the district of education and outreach events over the past six months.

ADJOURNMENT:

The meeting was adjourned at 12:30 PM.

ATTACHED REPORTS:

- Conservation Report
- District Manager Report
- DCR CDC Report

Submitted By _____ Date: _____
Amanda Hancock, Piedmont SWCD Staff

Approved By: _____ Date: _____
Charles Arnason, Director / Secretary