



**Piedmont Soil and Water Conservation District Board of Directors
Meeting Minutes
Farmville, Virginia
October 24, 2017 11:00 a.m.**

Board Members Present:

Larkin Moyer –Director, Amelia County / Chairman
Ricky Rash – Director, Nottoway County/Vice Chairman
Wilkie Chaffin –Director, Prince Edward County / Treasurer
Chuck Arnason –Director, Nottoway County / Secretary
Juan Whittington –Appointed Director, Amelia County
Haley Norton- Appointed Director, VCE Nottoway County
Bill Powers –Director, Prince Edward County
Gary Dillard – Associate Director, Amelia County
Horace Adams- Associate Director, Prince Edward County

Board Members Absent:

Donna Kerr – Director, Amelia County

Piedmont SWCD Staff Present:

Deanna Fehrer- District Manager
Charlie Wootton- Senior Conservation Specialist
Amanda Hancock- Admin/Education Coordinator
Kevin Dunn- BMP Conservation Technician
Emily Gibbs- Urban & Program Support

Others Present:

Derek Hancock- NRCS, Farmville; Rachel Loveday- NRCS, Amelia; Blair Gordon- CDC, DCR;
and Doug Audley-DOF, Amelia

CALL TO ORDER & WELCOME:

A regular meeting of the Piedmont SWCD Board of Directors was held in the conference room of the Prince Edward County Natural Resources and Agricultural building on October 24, 2017. Chairman Moyer called the meeting to order, welcomed directors, and staff, and led the group in prayer. A quorum was present.

An Education Committee Meeting was held prior to the board meeting.

ADDITIONS TO THE AGENDA:

Additions to the agenda will be addressed during the appropriate committee report.

SECRETARY'S REPORT:

On motion by Dr. Chaffin, seconded by Mr. Arnason and carried by unanimous vote, the Board accepted the September 26, 2017 minutes as presented.

TREASURER'S REPORT:

On motion by Mr. Arnason seconded by Mr. Whittington and carried by unanimous vote, the Board accepted the September 2017 Treasurer's Report to be filed as presented for audit.

CONSERVATION COMMITTEE: Mr. Dunn reported: *(See attached Conservation Report)*

I. Tax Credit Approval:

R. M. Watkins & Sons Inc.	WP-12 Roof Runoff Mgmt. System	
05-18-0029	Total Cost	\$76,696.25
(Ches.Bay)	Cost Share (NRCS)	\$53,807.08
	Tax Credit	\$ 5,790.30

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the tax credit as presented.

II. DEQ 319(h) Residential Septic Cost-Share Approvals: Ms. Gibbs reported

Spring Creek, et al.

Thelma Dews	RB-1 Septic Tank Pump Out	
(05-18-0054)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 150.00
Edna Goldman	RB-1 Septic Tank Pump Out	
(05-18-0055)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 150.00
John Smith	RB-1 Septic Tank Pump Out	
(05-18-0056)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 225.00 (75% cost-share rate)
Susan Lawman	RB-1 Septic Tank Pump Out	
(05-18-0057)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 150.00
John Laker	RB-1 Septic Tank Pump Out	
(05-18-0058)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 225.00 (75% cost-share rate)
Thomas Duncan	RB-1 Septic Tank Pump Out	
(05-18-0059)	Estimated Cost	\$ 300.00
Prince Edward	Estimated Cost-Share	\$ 255.00 (85% cost-share rate)
Edith Smith	RB-1 Septic Tank Pump Out	
(05-18-0060)	Estimated Cost	\$ 300.00
Nottoway	Estimated Cost-Share	\$ 150.00

Emergency Pre-approvals by Conservation Committee during Interim:

Spring Creek, et al.

Susan Lawman	RB-3R Full Inspection and Non-Permitted Repair	
(05-18-0057)	Estimated Cost	\$ 1,250.00
Prince Edward	Estimated Cost-Share	\$ 625.00

Emergency due to sewage backing up into the house because outlet T-pipe and conveyance line needed replacement. Initial approval was based on \$725.00 estimate, but when contractor began

work, damage to the distribution box was discovered to be more extensive; box needed to be replaced. Invoice total was \$1,250.00. Seeking approval of additional \$262.50 in cost-share.

On motion by Mr. Arnason, seconded by Mr. Whittington and carried by unanimous vote, the Board approved DEQ 319(h) Residential Septic Cost-Share applications as presented.

III. Conservation Plans: Mr. Dunn reported:

Amelia

Vaughan Cattle Co.
Steven J. Byrd
Calvin J Walker
Dwayne Moore
Iron Gate Farms
Mauricio A Tovar
Amir Saeed

Notoway

Paul Brenneman

Prince Edward

Shirley C. Motley

On motion by Mr. Rash, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the Conservation Plans as presented.

FINANCE:

FY 2018 Budget Revision:

Ms. Fehrer stated edits needed to be made to the FY2018 Budget to reflect the expansion of the DEQ 319 Flat Creek Grant, the MOU with Peter Francisco SWCD for reimbursements of Ms. Gibb's time assisting with the implementation of their 319 Residential Septic Grant. A total of \$11,100 was added to the budget.

On motion by Dr. Chaffin, seconded by Mr. Arnason and carried by unanimous vote, the Board approved the FY 2018 Budget revisions as presented.

Equipment Truck:

Ms. Fehrer reported the equipment truck Mr. Reames uses to transport drills is out of service. NRCS Farmville has a 2005 Chevy surplus truck that is getting ready to be sold on the GSA website that staff is interested in. Vehicles sold on the site are sold at fair market value. Guidance was requested on how to move forward with selling the old truck and purchasing a new one.

On motion by Ms. Arnason, seconded by Mr. Powers and carried by unanimous vote, the Board approved to sale the current equipment truck as is and to work with the Finance Committee Chairman on purchasing a new truck.

Ms. Fehrer stated there is a lot of wear on the back tires of the new drill purchased a few months ago. She plans to contact James River Equipment, where the drill was purchased, to inform them of the quick wear. Staff will be looking into purchasing new tires for the drill that will last longer on pavement traffic.

PLANNING:

The VASWCD Annual Meeting will be held December 3-5, 2017 in Portsmouth, VA. All directors are encouraged to attend.

WATERSHED: Mr. Arnason reported:

Dam inspections were completed with DCR Dam Engineer, Charles Wilson. Food plots were found in the emergency spillway of Bush Dam #4 that are not allowed. DCR will be sending a letter to the district that will be forwarded to the land owner explaining the restrictions of the emergency spillway and requesting the food plots be removed.

A contractor site inspection for the outfall repairs was completed. Only one bid was received. Under district policies, there must be at least two bids received to move forward. Staff will proceed with a “request for bid” process.

LEGISLATIVE: Dr. Chaffin reported:

A copy of the draft Legislative Committee report was in each director’s binder. Items will be voted on at the VASWCD Annual Meeting in December.

Dr. Chaffin reminded the board and staff to stay in contact with local legislators.

Dr. Chaffin reported there have been changes to FOIA and districts will be notified of the changes by VASWCD.

Mr. Arnsaon reported he was appointed to the Virginia Soil and Water Conservation Board by Governor McAuliffe. The appointment is a four year term. Congratulations!

PERSONNEL:

Ms. Fehrer reminded directors to turn in their expense reimbursements by the end of the year.

COMMUNICATION / EDUCATION: Mr. Powers reported:

An Education Committee meeting was held prior to the board meeting to discuss updates to the education scholarship evaluation and ranking criteria. A long range education/outreach plan that was prepared by staff was reviewed.

Ms. Hancock updated the Board on the Envirothon Q & A Session held last month. There were representatives from counties in our area that showed an interest in learning more about the program. The Area V Envirothon Competition will take place April 24, 2018 at Waid Recreation Area in Rocky Mount, VA, and the State Envirothon Competition will be held May 13-14, 2018 at Ferrum College in Ferrum, VA.

DISTRICT MANAGER REPORT: Ms. Fehrer reported (*See attached report*)

Ms. Fehrer reported that following the November board meeting, there will be a site visit to Buffalo #2 dam for board members (weather permitting).

AGENCY REPORTS:

Department of Conservation and Recreation: (*See attached report*)

Ms. Gordon reviewed her report. Grant agreements for the voluntary BMP re-inspections will be forthcoming.

Natural Resource Conservation Service: (*See attached reports*)

Virginia Cooperative Extension: Check website for upcoming events

VA Department of Forestry: Check website for tree seedling sale

ADJOURNMENT:

The meeting was adjourned at 12:05 PM.

ATTACHED REPORTS:

- Conservation Report
- District Manager Report
- DCR CDC Report
- NRCS Reports

Submitted By _____ Date: _____
Amanda Hancock, Piedmont SWCD Staff

Approved By: _____ Date: _____
Charles Arnason, Director / Secretary